

# HUMBOLDT STATE UNIVERSITY

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## Parking & Commuter Services

Operating Standard: 004-151009

Title: Reserved Parking

Parking spaces designated “Reserved” are available only to those persons named below provided payment of parking fees established for said stalls is maintained. Positions allowed opportunity to request and obtain a “Reserved” parking space include: 1) President, 2) President’s Chief of Staff, 3) Provost, 4) Vice President, Administrative Affairs, 5) Vice President, Student Affairs & Enrollment Management, and 6) Vice President, Advancement. Should other reserved stalls be in use as of the date of this policy, said stalls will be allowed to continue as such until such time that user is no longer employed with the University.

Individuals assigned a “Reserved” parking space will be provided with a specially marked parking permit. In addition, said individual will be provided a Complimentary Reserved Parking Space Guest Permit which may be provided to others, as chosen by said individual, for use when said individual is not on campus.

Reserved parking permits entitle the owner/operator of the vehicle to parking at their designated reserved parking space and in general or faculty/staff identified parking lots or spaces.

Reserved parking permits are granted upon request and valid for a period of five (5) years provided applicable permit fees are paid or until separation of employment with the University. Requests for such permits may be filed with the Parking & Commuter Services program.

Reserved parking permits are the property of Humboldt State University per the University Code of Rules and Regulations.

Reserved parking permits are not transferable to others per the University Code of Rules and Regulations.

Use of reserved parking permits by persons other than the designated owner, unless as a complimentary guest of the designated owner while said individual is not on the campus, may result in citations to those involved, seizure of the permit, and/or revocation of the right to receive an emeritus parking permit per the University Code of Rules and Regulations.

### REFERENCES

- University Code of Regulations
- Complimentary Reserved Parking Space Guest Permit (example)