

HUMBOLDT STATE UNIVERSITY

Parking & Commuter Services

Parking & Transportation Committee Meeting

October 6, 2016

Members Present:

T. Ferdolage, D. Peterson, K. O'Brien, T. Fleming, R. Romero

Staff Members Present

K. Paddock

Review & Approve Meeting Notes:

April 21, 2016 meeting notes approved as written.

Review Committee Overview, Charge & Membership

The group review current, roster, charge and Traci gave a brief overview of the committee. She also pointed out that there is still one student vacancy on the committee.

Update on Parking & Roadways Repairs Completed Summer 2016

Traci reported that we weren't able to focus on projects that created more parking spaces but we were able to complete some big repairs that improved access to parking spaces as well as some roadway improvements. Those are as follows: Harpst Street pavement repair, Founders Hall pothole repair, repairs to R2 (Campus Apartments) parking lot, red curbs refresh. Conversations have started regarding a possible crosswalk refresh project.

Update on G14/15 Parking Lot Project

A draft Design RFP was written last spring and it was shared with the committee. It still needs to be issued. An advisory team will need to be established for the design process of this project. The advisory team will consist of representatives from the Parking & Transportation Committee, the Children's Center, and others that are in the immediate area of these two lots to make sure that we're fully thinking about what their needs are. The schematic design would be brought back to the Parking & Transportation Committee.

A draft RFP for a Feasibility Study was written and distributed to the group last spring as well. The goal is to get that published soon. This study must be done if we will require bond funding to complete this project.

Review FY16/17 Adopted Budget

Traci distributed copies of the adopted Parking budget for the group to review. She explained the details of each individual fund.

Discuss Update for Parking & Commuter Services Five Year Business Plan

Last year we adopted a 5 Year Business Plan. We need to update where it is needed for our strategic plan. We also need to talk about the overall content and the direction we are going. Every three to five years we will go through a big revision and a complete rewrite. Traci will be discussing the Business Plan with the President at the end of October.

Review Revised Carpool Program

A revision to our current car pool program was proposed to the group. This proposed revision moves the carpool spaces from the meters to general spaces near the kiosk opening up the metered stalls. Traci asked the group to review the new program and bring back any suggestions and/or questions to the next meeting. The goal is to have this new program up and running in January 2017.