

FUND: TS003 Parking Fees

FUND BALANCE		
SOURCES	AMOUNT BUDGETED	NOTES
Fund Balance (as of 7/1/15)	\$ 501,201	
Projected FY15/16 Current Year Change	\$ 550,000	
Requested Year End FY15/16 Transfer Out to TS010	\$ (750,000)	
Requested Year End FY15/16 Transfer Out to TS020	\$ -	

Current Fund Balance: \$ 301,201

SOURCES OF INCOME		
SOURCES	AMOUNT BUDGETED	NOTES
Parking Permit Sales	\$ 700,000	504003
Parking Permit Dispenser Sales	\$ 172,000	504004
Parking Meter Sales	\$ 73,000	504005
Income from External Investment	\$ 10,000	
Miscellaneous Revenue- Other	\$ 15,000	Permit revenue from auxillary organizations (580090)

Additional Sources of Income: \$ 970,000

REQUIRED RESERVES		
ACCOUNTS	AMOUNT BUDGETED	NOTES
304010, Designated for Capital Improvements/Construction	\$ -	Not applicable to the Parking Fees Fund.
304011, Designated for Equipment Acquisition	\$ 150,000	Used to designate funds for future equipment acquisitions. Allocated for replacement of Parking Enterprise Software System.
304012, Designated for Program Development	\$ -	Not applicable to the Parking Fees Fund.
304013, Designated for Future Debt Service	\$ -	Not applicable to the Parking Fees Fund.
		Used to designate funds for future recurring and non-recurring maintenance and repair costs. This Fund is not directly responsible for facilities but carries responsibility to repair aspects of a facility which impede their ability to enforce Parking Regulations. Philosophically, the Fund should carry an amount equivalent to the average annual cost of routine maintenance work orders.
304014, Designated for Facilities Maintenance & Repair	\$ 30,000	
304015, Fund Balance Undesignated/Unallocated	\$ -	Not used by the University.
		Used to designate funds for obligations not recorded as a liability in the legal ledger. These commitments are not supported by purchase orders. For this fund, this consists of unbilled work orders from Facilities Management.
304016, Designated for Outstanding Commitments	\$ 20,000	
304017, Designated for Catastrophic Event	\$ -	Not applicable to the Parking Fees Fund.
		Used to designate funds for encumbrances where the commitment is evidenced through issue of purchase order. Balance should match that included on the Peoplesoft Open Encumbrance Report.
304018, Designated for Encumbrances	\$ 29,959	
304021, Designated for Financial Aid	\$ -	Not applicable to the Parking Fees Fund.
		Used to reserve funds up to an amount equivalent to 50% of the current year's operating budget for use in the event of significant budget cuts or late budget authorization by the State.
304022, Designated for Economic Uncertainty	\$ 260,913	
304023, Designated for CE/EE CMP Partners	\$ -	Not applicable to the Parking Fees Fund.

Funds Designated for Required Reserves: \$ 490,872

TOTAL FISCAL YEAR FUNDS AVAILABLE: \$ 780,329

PLANNED EXPENDITURES				
ACCOUNT NUMBER	ACCOUNT NAME	DESCRIPTION	AMOUNT BUDGETED	NOTES
601300	Support Staff	See Position Inventory	\$ 68,601	
		Subtotal	\$ 68,601	
601303	Student Assistants	See Position Inventory	\$ 65,322	
		Subtotal	\$ 65,322	
603810	Benefits	See Position Inventory	\$ 56,310	
		Subtotal	\$ 56,310	
604090	Other Communications	Telecom	\$ 2,500	Phone charges for Parking Booth & Office at Facilities Management
		Cell Phone Stipend	\$ 2,000	Off hours and evening oversight and communication.
		Subtotal	\$ 4,500	
605950	Utilities- Stormwater	City of Arcata Storm Drain Fees at Lots	\$ 6,000	We need to develop logical billing methodology.
		Subtotal	\$ 6,000	
605004	Utilities- Water	Irrigation Water at Parking Lots	\$ 6,000	We need to develop logical billing methodology.
		Subtotal	\$ 6,000	
605090	Utilities- Other	Parking Lot Lighting- Plant Operations	\$ 7,000	We need to develop logical billing methodology.
		Parking Lot Lighting- Housing	\$ 7,000	We need to develop logical billing methodology.

			Subtotal	\$	14,000	
606001	Travel In State	CPPA Conference	\$	2,700	Plan for 2 Staff	
		CSU Parking Officer Meeting	\$	3,000	2 meetings per year	
			Subtotal	\$	5,700	
612001	State Prorata		\$	13,189	Mandatory CO indirect cost from indirect/direct cost memo.	
			Subtotal	\$	13,189	
617001	Services from Other Funds	Support Services- Business Services	\$	53,000		
		Support Services- Human Resources	\$	-		
		Administrative Services- Facilities Mgt	\$	90,908		
		Distribution Services- Facilities Mgt	\$	-		
		Administrative Services- University Police	\$	29,105		
		Streetsweeping & Landscape- Facilities Mgt	\$	13,692	We need to develop logical billing methodology.	
		Direct Costs from Chancellor's Office	\$	4,000		
			Subtotal	\$	190,705	
660001	Postage & Freight		\$	300		
			Subtotal	\$	300	
660002	Printing		\$	900		
			Subtotal	\$	900	
660003	Supplies & Services	Cale Parking Systems	\$	4,000		
		Miscellaneous	\$	24,000		
			Subtotal	\$	28,000	
660009	Training & Professional Development	CPPA Conference Registration	\$	1,100	2 persons	
		CSU Parking Officer Meeting	\$	300	1 person	
			Subtotal	\$	1,400	
660010	Insurance Premiums		\$	6,000		
			Subtotal	\$	6,000	
660025	Overhead- Chancellor's Office		\$	9,303	Mandatory CO indirect cost from indirect/direct cost memo.	
			Subtotal	\$	9,303	
660041	Space Rental		\$	1,462	Trinity Annex storage space; need to confirm this is getting billed.	
			Subtotal	\$	1,462	
660804	Work Requests		\$	30,000	Intended for non-enforcement related small repairs and routine or planned maintenance.	
			Subtotal	\$	30,000	
660806	Visa/Mastercard Operation		\$	9,000		
			Subtotal	\$	9,000	
660807	Memberships	CPPA Membership	\$	135	Public Agency Membership	
			Subtotal	\$	135	
660900	Motor Vehicle Repairs & Operation		\$	5,000		
			Subtotal	\$	5,000	
670473	Transfer to CSU 473, Parking Projects- CIP (TS010)	N/A	\$	129,252	Planned at 50% of current year budget surplus. Transfer to occur in June 2017.	
			Subtotal	\$	129,252	
670474	Transfer to CSU 474, Parking Projects- Maintenance & Repair (TS020)	N/A	\$	129,252	Planned at 50% of current year budget surplus. Transfer to occur in June 2017.	
			Subtotal	\$	129,252	
			TOTAL DEPARTMENT	\$	780,329	
			TOTAL BUDGET REVENUES- EXPENSES (PROJECTED)	\$	0	